



Job Title: General Laborer

Department: Various

FLSA Status: Non-Exempt, Hourly, Part-Time

Revised Date: 10/6/26 (Council Approval)

Accountability

Under the direction of the Public Properties Director, Street Maintenance Director, or Water/Wastewater Director, depending on assignment.

Job Summary

Assists in a variety of unskilled and semiskilled manual labor required for the daily care and maintenance of parks, cemeteries, athletic fields, swimming pool, streets, recycling center, parking lots, and facility and grounds at City Hall, golf course, fire station, library, senior center, wellness center, water and wastewater plants, and other city-owned properties.

Essential Job Functions

Assists in daily care and maintenance of public grounds and turf (mowing, raking, trimming, seeding, fertilizing, pest and weed control, removing litter, edging walkways); irrigation systems; and garden areas (planting, watering, weeding, fertilizing, pruning). Trims and removes shrubbery, branches, grass, leaves and debris from walks, stairs, drives, trails, pathways, streets. Maintains and cares for grave markers and stones; assists visitors with locating grave sites. Maintains and prepares athletic fields (dragging, chalking), buildings, facilities and playground equipment, including painting, minor repairs, routine upkeep, cleaning, moving of items), and trash removal. Operates, inspects, and maintains vehicles and various types of equipment, including but not limited to pickups, utility vehicles, hand tools, power tools, power mowers, weed trimmers, edgers, weed and paint sprayers, rototillers, Sand-pro, or small tractor with attachments.

Knowledge, Abilities and Skills

Ability to work in adverse weather conditions; ability to lift 50 lbs. of concrete or other materials; carries, pushes and pulls a variety of equipment, materials, materials, and tools; stands, walks, climbs, balances, stoops, kneels, reaches, bends, and works in a crouched position for extended periods of time. Ability to operate vehicles, light equipment, and various hand and power tools. Ability to operate a 10 lb. weed trimmer for extended periods of time. Ability to work evenings/weekends as needed; good oral and written communication skills to effectively communicate on a daily basis with the public, coworkers and other departments. Capability to utilize City-owned computer for logging hours of work.

Education and Experience

Previous experience as a laborer or maintenance worker of grounds, buildings or other facilities is preferred.

Special Requirements

Must be 18 years of age or older. Must possess a valid driver's license and must maintain insurability under the City's insurance carrier.

Note: *The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be constructed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. This job description may be changed or updated at any time without notice.*