



**Job Title:** Intern/Seasonal Groundman  
**Department:** Electric  
**FLSA Status:** Non-Exempt, Hourly, Seasonal  
**Revised Date:** Revised December 16, 2025  
(Council)

### **Accountability**

Under the direction of the Electric Superintendent and the direct supervision of Line Crew Chief, respectively.

### **Job Summary**

Performs semi-skilled work to assist Electric Department employees in the operation, construction, maintenance and repair of overhead and underground electric distribution and transmission systems and facilities.

### **Essential Job Functions**

Performs rudimentary line maintenance and repair work on non-energized lines on ground or overhead; performs less complex work on higher voltage lines; assists in the repair and maintenance of streetlights; assists in trimming trees and maintaining buildings and grounds; drives vehicles and operates equipment related to electric utility service work; assists in loading and unloading of poles; follows safety rules and regulations at all times as directed by Electric Line personnel.

### **Knowledge, Abilities and Skills**

Basic knowledge of the principles of electric theory which apply to electric distribution and transmission systems and the safety of the procedures surrounding work near electric lines/facilities. Ability to: climb, crawl, run, bend, stoop, twist, reach, lift up to 75 lbs., sit and stand for long periods of time; understand and follow oral or written instructions and operate a two-way radio; learn skilled mechanical tasks; work at heights; drive a light truck and related electric utility equipment; withstand adverse weather conditions; work with exposure to noise; traverse rough terrain on foot. Good oral and written communication skills to effectively communicate on a daily basis with the public, coworkers, and other departments. Capability to utilize a City-owned computer for logging hours of work and other related tasks as required.

### **Education and Experience**

High school diploma or equivalent and possession of a valid driver's license. Current enrollment or recent completion of an electric utility maintenance program or knowledge of the principles which apply to electric distribution and transmission systems is preferred. Class A Commercial Driver's License is helpful, but not required.

**Note:** *The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be constructed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. This job description may be changed or updated at any time without notice.*