

The regular meeting of the Seward Civic Center Commission of the City of Seward, Nebraska was held on Monday, March 24, 2025 at 5:00 p.m. at the Civic Center, 616 Bradford Street, Seward.

Present: Rick Endicott, Jan Matzke, Mark Kolterman, Doug Gremel, Ken Morgan and Sandy Wright.

Also in attendance: Megan Kahler, Erin Wieseman, Kaitlyn Dallmann (Seward County Independent)

Absent: Mark Suhr

Notice of the meeting was given in advance thereof by posting in the following places City Hall, Civic Center and Seward Memorial Library. Availability of the agenda was communicated in advance notice of this meeting. All proceedings, hereafter, shown were taken while the convened meeting was open to the attendance of the public inspection.

President Rick Endicott called the meeting to order, mentioning that a copy of the Open Meetings Act is posted in Room Three for public inspection.

1. President Endicott brought the meeting to order at 5:00 p.m.
2. MANAGER'S REPORT - Erin reported that she has just made a very large order for supplies in preparation of the Open House and opening for business. She also stated that she has had Blue River Electric in the building as well as a plumber to continue to maintain the building. More information when we speak of the renovation.
3. Sweet Tea Marketing was on hand to speak about some of the marketing strategies. Sweet Tea has created a website for us and printed some brochures. The website is very user friendly, and Erin will be managing that site for the Civic Center. Sweet Tea brings a real level of professionalism and modern-day techniques to apply for our community use. You will see both on the website and in the brochure highlights of the building, as well as the capacity to book rooms online. There is also an opportunity to donate there.
4. OPEN HOUSE - MARCH 30 - Open House is postponed, we just are not ready. A conversation was happening on March 25 with the Fire Marshall and contractors with Mark to determine a better time frame.
5. RENOVATION DISCUSSION - There is a long list of items for the Fire Marshall to approve and a few things left to do.

It has been 2 years since the State Historical Society removed Thomas Johnson paintings, thinks we will get two of returned to us. These paintings need cleaning.

We also have painted downstairs and have sold the kitchen stove.

Phase II plans - Downstairs, we have a long list for Phase II, we need ceiling treatment, new carpeting, newer kitchen, technology, and outside there is some work to do as well. We have fundraising started, we need an additional \$500,000. To complete this phase.

6. OTHER BUSINESS - Ken Morgan reported on finances.
7. CONSENT Items - Rick asked for changes or additions to the minutes, Jan made a motions to accept the minutes, Mark K seconded the motion, All in favor . . . AYE!
8. ADJOURN - Rick E adjourned the meeting at 5:54

Respectfully Submitted,
Sandy Wright