

RESOLUTION NO. 2023-21

WHEREAS, the City Council of the City of Seward, Nebraska may by resolution fix the amount of certain rates, fees, and charges for purposes of raising operating revenue and covering City costs and operating overhead;

WHEREAS, it is deemed advisable to establish a master fee schedule to conglomerate existing rates, fees and charges into one document;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SEWARD, NEBRASKA THAT:

The attached schedule of rates, fees, and charges found in Attachment #1 are hereby amended and shall henceforth, if not already in effect, be in full force and effect on and after the date of passage.

The Mayor declared the resolution adopted.

Dated: November 21, 2023

THE CITY OF SEWARD, NEBRASKA


Joshua Eickmeier, Mayor

ATTEST:


Derek Bargmann
City Clerk

(SEAL)



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PART I: GENERAL ADMINISTRATION

A. General Administrative Services

Description: Service Rates		Last Revised: 11/21/23	Established Thru: Res. No. 2023-21
Returned Check Fee			\$35.00
Copier/Printer Rates – <u>For Public Records ONLY</u>			
Black/White			\$0.20 per page + tax
Color			\$0.75 per page + tax
Fax Machine – <u>For Public Records ONLY</u>			
Incoming – 10 pages or less			\$3.00 + tax
Incoming – every page after 10			\$1.00 per page + tax
Outgoing – 10 pages or less			\$3.00
Outgoing – every page after 10			\$1.00 per page
Election Filing Fee			1% of annual salary of elected position (est. by NE Statute 32-608)
Downtown Parking Permit	\$50.00 (annually)	3/15/05	Ord. No. 17-05

B. Businesses and Organizations

Description:	Fee:	Last Revised:	Established Through:
Bingo Permit (Profit)	\$10.00	9/4/84	Ord. No. 27-84
Sale of Alcoholic Beverages:			
Annual License	2x of State fees	11/21/06	Ord. No. 27-06
Spec. Des. License	\$40.00 (per use)	12/5/00	Ord. No. 55-00
Junk Dealer License	\$500.00	6/6/23	Res. No. 2023-7
Refuse Hauler License	\$25.00 annual/vehicle	9/21/93	Ord. No. 36-93
Tobacco Dealer License	\$15.00 (annually)	4/3/18	Ord. No. 2018-10
Firework Sales:			
Local Nonprofit	\$100.00 (annually)	3/15/05	Ord. No. 16-05
Retail Vendor	\$500.00 (annually)	3/15/05	Ord. No. 16-05
Natural Gas Franchisee	\$1,000.00 per filing	10/20/87	Ord. No. 26-87
Tax Increment Financing:			
Application Fee	Lessor of 1% of TIF indebtedness; or \$1,000.00	11/21/23	Res. No. 2023-21
Administrative Fee	3% of Note principal	11/21/23	Res. No. 2023-21

C. Library Service

Description: Service Rates		Last Revised: 11/21/23	Established Thru: Res. No. 2023-21
Copier/Printer Rates			
Black/White			\$0.20 per page
Color			\$0.75 per page
Fax Machine			

Incoming – 10 pages or less	\$3.00
Incoming – every page after 10	\$1.00 per page
Outgoing – 10 pages or less	\$3.00
Outgoing – every page after 10	\$1.00 per page
Fines, 14-day items	\$1.00 per day
Laminating	\$0.50 per page
Memberships – Seward County & Adjacent Counties (residents can use for free)	
Annual	\$25.00
Semi-Annual	\$15.00
Meeting Room Use (LL conference only)	\$25.00 per use

D. Parks and Recreation

1. Recreation Programs

Description: Fees	Last Revised: 11/7/23	Established Thru: Res. No. 2023-20
Volleyball (Adult)		\$50.00
Baseball		\$50.00
Baseball (Legion)		\$100.00
Basketball		\$30.00
Flag Football		\$40.00
Tackle Football		\$50.00
Soccer		\$40.00
Softball		\$50.00
Tennis		\$25.00
Volleyball		\$40.00
Wrestling		\$30.00

2. Seward Dowding Swimming Pool

Description: Fees	Last Revised: 1/17/23	Established Thru: Res. No. 2023-1
Pool - Daily Admissions		
2 yrs. old & under		FREE
3 to 17 yrs. old		\$4.00
18 to 54 yrs. old		\$5.00
55 to 64 yrs. old		\$4.00
65 yrs. old & over		FREE
Pool – Season Passes		
Individual		\$75.00
Family		\$150.00
Water Exercise Pass		\$55.00
Water Exercise Pass – 10-Class Card		\$30.00
Pool Parties Rental Fee (Non-hours)		\$300.00
Swimming Lessons – Per Session Price		

Pre-K & Parent	\$25.00
Youth-Group	\$40.00
Private	\$80.00

3. Recreation Facilities Rentals

Description: Fees	Last Revised: 1/17/23	Established Thru: Res. No. 2023-1
<i>Sports Complex Concession Stand</i>		
One Day Rental		\$150.00
Two Day Rental		\$250.00
Three Day Rental		\$300.00
Damage Deposit - \$100.00, to be returned or subtracted if stand is cleaned and no damages		
<i>Plum Creek Park Softball Concession Stand</i>		
One Day Rental		\$75.00
Two Day Rental		\$125.00
Three Day Rental		\$150.00
<i>Cattle Athletic Training Facility</i>		
Seward-based Team Registration		\$400.00, per season (Dec 1 – May 1)
Non-Seward-based Team Registration		\$100.00, per hour
Private Instruction (1 per week)		\$25.00, per hour
Single Use		
Building (Team/Group)		\$20.00, per hour
Batting Cage (individual)		\$10.00, per hour

4. Seward Community Golf Course

Description: Fees	Last Revised: 1/17/23	Established Thru: Res. No. 2023-1
<i>Daily Fees</i>		
9 Holes (including tax)		\$20.00
Golf Cart Rental Per Player (including tax)		\$9.00
18 Holes (including tax)		\$27.00
Golf Cart Rental Per Player (including tax)		\$13.00
Trail (Cart Stored Off-Site)		\$10.00
Driving Range Bucket of Golf Balls (including tax)		
Small Bucket		\$4.50
Medium Bucket		\$6.50
Large Bucket		\$8.50
<i>Annual Fees</i>		
Single		\$630.00
Golf Cart Lease		\$315.00
Driving Range Pass		\$100.00
Family		\$813.75
Golf Cart Lease		\$420.00
Driving Range Pass		\$150.00

Age 19-25	\$288.75
Grade/High School	\$157.50
Trail (Cart Stored Off-site)	\$200.00
Golf Cart Storage (with Trail Fee)	
Gas Cart (does not include gas)	\$375.00
Electric Cart	\$400.00
Locker Rent	\$35.00

5. *Blue Valley Campground & Plum Creek Campground*

Description: Fees	Last Revised: 1/17/23	Established Thru: Res. No. 2023-1
Maximum length of stay is seven (7) consecutive days with a 48-hour interim between visits		
Camper Unit	\$25.00 per night	
Senior Citizens (65+)	\$15.00 per night	
Tent Unit (Blue Valley only)	\$10.00 per night	

6. *Cemeteries*

Description: Fees	Last Revised: 1/7/20	Established Thru: Res. No. 2020-1
Burial Space		
Adult	\$600.00	
Infant (under 2 yrs. old)	\$200.00	
Grave Opening and Closing		
Adult Traditional	\$600.00	
Infant Traditional	\$275.00	
Cremation		
Adult	\$300.00	
Infant	\$275.00	
Monument and Marker		
Stone Setting	\$75.00 per setting	
Miscellaneous		
Perpetual Care	25% of Burial Space	
Saturday Funeral Closing	\$300.00	
Sunday and Holiday Funeral Closing	\$500.00	
Sunday and Holiday Grave Opening	\$290.00 per hour (2 hr. minimum)	
Overtime Incurred (after 4:00P)	\$100.00 per hour	
Deed Transfer	\$100.00	
Scattering of Ashes in Designated Area	\$75.00	
Entering a Name on Cemetery Records	\$75.00	

E. Public Safety and Code Enforcement

1. *Rescue Squad and Ambulance Services*

Description: Service Rates	Last Revised: 9/20/22	Established Thru: Res. No. 2022-27
Treatment without Transport	\$125.00	

Basic Life Support (BLS)	
Ambulance, non-emergency	\$700.00 + mileage
Ambulance, emergency	\$1,000.00 + mileage
Mileage, per mile patient travels	\$20.00 per mile
Advanced Life Support (ALS)	
Ambulance, non-emergency	\$1,000.00 + mileage
Ambulance, emergency (1)	\$1,200.00 + mileage
Ambulance, emergency (2)	\$1,200.00 + mileage
Specialty Care Transport (SCT)	\$1,200.00 + mileage

2. Police Department

Description:	Fee:	Last Revised:	Established through:
Accident Reports			
Email, Faxed or In-Person	\$3.00	11/21/06	Res. No. 23-06
Mailed	\$4.00	11/21/06	Res. No. 23-06
Itinerant Sales	\$10.00	10/3/95	Ord. No. 39-95
Copier/Printer Rates – –For Public Records ONLY			
Black/White	\$0.20/page + tax	11/21/23	Res. No. 2023-21
Color	\$0.75/page + tax	11/21/23	Res. No. 2023-21
Golf-Cart/Low-Speed Vehicle Registration	\$0.00 (annually)	10/4/22	Ord. No. 2022-16
Gun Permit	\$5.00 (estab. thru NE Statute 69-2404)		
Explosives Permit			
Storage	\$100.00		Res. No. 27-94
Discharge	\$100.00		Res. No. 27-94
Parking Tickets – if not paid within thirty (30) days of issuance, will be reissued as a citation			
Violation < 5 days	\$10.00	11/21/06	Ord. No. 28-06
Violation > 5 days	\$20.00	11/21/06	Ord. No. 28-06
Dog License Fee – annually, each January 1 st + \$1.25 State Fee (Neb. RS 54-603)			
Spayed female/male	\$4.00	8/3/10	Ord. No. 18-10
Unspayed Female	\$6.00	8/3/10	Ord. No. 18-10
Dog Impound/Board	\$10.00 more than local vet rate charge	11/17/98	Res. No. 20-98

3. Code Enforcement

Description: Fee Schedule	Last Revised: 11/21/23	Established thru: Res. No. 2023-21
Nuisance Abatement	Manpower Rates as kept current by City Administration	

F. Street Department

Description:	Last Revised:	Established thru:
Wood Chips – per load type		
Pickup Load		\$20.00
Medium-Size Trailer		\$40.00
Farm Truck Load		\$60.00

Large (Gravel) Truck	\$75.00
Semi-Truck Trailer	\$200.00
Description: Fee Schedule	Last Revised: 4/18/23
Established thru: Res. No. 2023-3	
Burn Site Fees	
DAILY – due back twenty-four (24) hours from time of issuance	
Individual (City limits)	\$15.00
Business (City limits)	\$100.00
Individual (County limits)	\$30.00
Business (out of City limits)	\$100.00
ANNUAL – requires \$75.00 returnable deposit at issuance, renewal each January 1st	
Deposit Fee	\$75.00 (9/6/11, Res. No. 20-11)
Individual (City limits)	\$75.00
Individual (County limits)	\$150.00
Business (within County limits)	\$500.00

PART II: BUILDING AND CONSTRUCTION

A. Building Permits – Commercial & Residential

For the purpose of determining the estimated cost of work for residential projects, the following minimum square footage valuations will be used for new residential construction, additions, remodels, and residential accessory buildings:

Description: Fee Schedule	Last Revised: 2/21/17	Established thru: Ord. No. 2017-05
Finished New Construction		\$112.65 per sq. ft.
Finished Basement		\$56.30 per sq. ft.
Unfinished Basement		\$15.00 per sq. ft.
Garage		\$44.63 per sq. ft.

Once the valuation of the building has been established the fee will be calculated from the Fee Schedule provided below:

Description: Fee Schedule	Last Revised: 2/21/17	Established thru: Ord. No. 2017-05
Estimated Cost of Work		Permit Fee
\$0.00 to \$500.00		No permit fee required
\$501 to \$2,000		\$25.00
\$2,001 to \$25,000		\$25.00 plus \$4.00 per \$1,000 or fraction > \$2,000
\$25,001 to \$50,000		\$117.00 plus \$3.00 per \$1,000 or fraction > \$25,000
\$50,001 to \$100,000		\$192.00 plus \$2.50 per \$1,000 or fraction > \$50,000
\$100,001 to \$500,00		\$317.00 plus \$2.00 per \$1,000 or fraction > \$100,000
\$500,001 to \$1,000,000		\$1,117.00 plus \$1.50 per \$1,000 or fraction > \$500,000
\$1,000,001 and over		\$1,867.00 plus \$1.00 per \$1,000 or fraction > \$1,000,000
Additional costs associated with the residential permit fee are as follows:		
Plan Review Fee		10% of building permit
Energy Fees		\$25.00 per dwelling
Additional costs associated with the commercial permit fee are as follows:		
Plan Review Fee		25% of building permit
Energy Fees		\$25.00 minimum or \$0.01 per sq. ft. of building

B. Accessory Permit Fees

Description: Fee Schedule	Last Revised: 2/21/17	Established thru: Ord. No. 2017-05
Fences (regardless of valuation)		\$25.00
Utility Buildings (up to 200 sq. ft)		\$25.00
Signs		\$1.00 per sq. ft. (\$50.00 minimum)
Building Move		\$50.00
Demolition		\$50.00
Re-Roofing		\$50.00

C. Other Inspections and Fees

Description: Fee Schedule	Last Revised: 2/21/17	Established thru: Ord. No. 2017-05
Inspections (outside of normal hours)		\$40.00 per hour

Re-Inspections	\$40.00 per hour
Additional Plan Review (changes, alterations, revisions)	\$40.00 per hour
Use of Outside Consultants	Actual Cost
Investigation – Work without a Permit	Double the Permit Fee
Property Maintenance Inspector:	
Failure to Meet 1 st or 2 nd Compliance Deadline	\$300.00 each time

D. Roll-Off Dumpsters

Description: Fee Schedule	Last Revised: 2/21/17	Established thru: Ord. No. 2017-05
Refundable Deposit – due at permit issuance		\$200.00
Days: 1-7		\$ 0.00
Days: 8-12		\$ 15.00 per day
Days: 13+		\$ 25.00 per day

E. Plumbing Code

Description: Fee Schedule	Last Revised: 2/21/17	Established thru: Ord. No. 2017-05
Commercial Plumbing Permits		
\$0.00 to \$500		\$ 50.00
\$500.01 to \$5,000.00		\$100.00
\$5,000.01 to \$10,000.00		\$200.00
\$10,000.01 to \$50,000.00		\$300.00
\$50,000.01 to \$100,000.00		\$400.00
\$100,000 and over		\$400.00 + \$2.00 per \$1K > \$100K
Residential Plumbing Permits		
Base Permit Issuance Fee		\$25.00 plus individual costs below:
Residential Package		\$55.00 per new dwelling unit
Bathtub or Shower		\$15.00
Drinking Unit (RO)		\$15.00
Garbage Disposal		\$15.00
Lavatory - Bath		\$15.00
Lawn Sprinkler System		\$25.00
Sewer Service Line		\$25.00
Sink – Kitchen or Laundry		\$15.00
Water Closet		\$15.00
Water Conditioning Unit		\$15.00
Hot Water Heat System (Geothermal)		\$15.00
Water Heater System		\$15.00
Water Service Line		\$25.00

F. Mechanical Code

Description: Fee Schedule	Last Revised: 2/21/17	Established thru: Ord. No. 2017-05
Commercial Mechanical Permits		

Estimated Cost of Work	
\$ 0.00 to \$ 500.00	\$ 50.00
\$ 500.01 to \$ 5,000.00	\$100.00
\$ 5,000.01 to \$ 10,000.00	\$200.00
\$10,000.01 to \$ 50,000.00	\$300.00
\$50,000.01 to \$100,000.00	\$400.00
Over \$100,000.00	\$400.00 + \$2.00 per \$1K value
Residential Mechanical Permits	
Permit Issuance Fee – New or Replacement	\$25.00 plus individual costs below:
Residential	\$50.00 per new dwelling unit
Air Conditioning Unit	\$25.00
Furnace	\$25.00
Heat Pumps	\$25.00
Wall or Floor Heaters	\$25.00
Decorative Fireplace	\$25.00
Wood Burning System	\$25.00
Humidifier	\$15.00
Kitchen or Bath Exhaust	\$15.00
Ventilation Fans	\$15.00
Clothes Dryers	\$15.00
Alterations to Existing System	\$25.00

G. Specialized Trade and Contractor Registration and Licensing

Description: Fee Schedule	Fee:	Last Revised	Established Thru:
Registration/License Fees (Annual unless otherwise listed)			
Late Registration Fees: \$20.00 (<30 days); \$40.00 (31-60 days); \$60.00 (61 – 90 days)			
Drain Layer Contractor	\$ 75.00	2/21/17	Ord. No. 2017-05
Owner/Master Electrician Contractor	\$ 20.00	11/15/22	Res. No. 2022-31
Journeyman Electrician Contractor	\$ 10.00	11/15/22	Res. No. 2022-31
Electrician’s Apprentice	\$ 1.00	11/15/22	Res. No. 2022-31
Master Mechanical Contractor	\$ 75.00	2/21/17	Ord. No. 2017-05
Journeyman Mechanical Contractor	\$ 50.00	2/21/17	Ord. No. 2017-05
Special Master Mechanical (One-Job Only)	\$150.00	2/21/17	Ord. No. 2017-05
Master Plumber Contractor	\$ 75.00	2/21/17	Ord. No. 2017-05
Journeyman Plumber	\$ 50.00	2/21/17	Ord. No. 2017-05
Plumber’s Apprentice	\$ 5.00	2/21/17	Ord. No. 2017-05
Special Master Plumber (One-Job Only)	\$150.00	2/21/17	Ord. No. 2017-05
Lawn Sprinkler Installer Contractor	\$ 75.00	2/21/17	Ord. No. 2017-05
Water Conditioning Contractor/Installer	\$ 75.00	2/21/17	Ord. No. 2017-05

H. Public Property and Right-of-way

Description: Fee Schedule	Fee:	Last Revised	Established Thru:
Construct Utilities in City Right-of-Way (ROW)			
Base Permit plus:	\$25.00	6/7/22	Res. No. 2022-21
Trenching, Boring, & Overhead Lines	\$ 0.12/foot	6/7/22	Res. No. 2022-21
Replacement of Existing Lines	\$ 0.06/foot	6/7/22	Res. No. 2022-21

PART III: LAND DEVELOPMENT, PLANNING, AND ZONING

A. Subdivision Development

Description: Fee Schedule	Last Revised: 7/15/03	Established Thru: Res. No. 27-03
Administrative Subdivision	\$100.00 + filing fees	
Minor Subdivision	\$100.00 + \$100.00 notification fee + filing fees	
Preliminary Plat	\$400.00 + \$40.00 per lot + \$100.00 notification fee (\$2,000.00 max fee)	
Final Plat	\$100.00 + \$10.00 per lot + filing fees	
Replat	\$100.00 + \$10.00 per lot + filing fees	
Corrected Plat	\$100.00 + filing fees	
*For fee purposes, lots exclude outlots.		

B. Zoning

Description: Fee Schedule	Last Revised: 7/15/03	Established Thru: Res. No. 27-03
Board of Zoning Appeals	\$100.00 + \$100.00 notification fee + filing fees	
Change of Zone	\$200.00 + \$100.00 notification fee	
Text Change	\$200.00 + \$100.00 notification fee	
Special Use Permit	\$200.00 + \$100.00 notification fee + filing fees	
Planned Unit Development		
Pre-Application	\$100.00	
Preliminary Plan	\$200.00	
Final Plan	\$200.00	
Home Occupation Permit	\$10.00 (Established 6/18/91, Res. No. 16-91)	

C. Recording Fee

Pursuant to NE Statute 33-109	
Recording Fee	\$10.00 (1 st page) + \$6.00 each add. Page

PART IV: PUBLIC WORKS AND UTILITIES

A. Utility Billing—Electric, Water Services

Description:	Fee:	Last Revised:	Established through:
<i>Deposit Fees: (returned to customer if no delinquencies for two years)</i>			
Domestic Electric and Water	\$140.00	5/20/14	Res. No. 2014-14
Domestic Electric only	\$100.00	5/20/14	Res. No. 2014-14
Domestic Water Only	\$ 40.00	5/20/14	Res. No. 2014-14
Commercial Service	12-mo avg of similar user	5/20/14	Res. No. 2014-14
<i>Late Fee Charge</i>	10% of bill, NTE \$50.00	10/5/99	Ord. No. 47-99
<i>Reconnect Fee (if disconnected due to non-payment or consumer request)</i>			
During Regular Business Hours	\$25.00	8/17/99	Ord. No. 39-99
Outside Regular Business Hours	\$65.00	11/21/06	Ord. No. 29-06

B. Electric Service

A tariff of monthly rates will be charged for each meter installed in the electric distribution system of the City. One meter shall be installed to service one user. If additional buildings are required for a given user, they shall be interconnected by the customer to obtain one meter. If additional meters and services are requested by the customer, each shall be treated as a separate customer. It will be at the City's sole discretion to determine what installation of service is most appropriate and beneficial to the system as a whole, which decision will be based on, but not limited to, proximity, continuity, similarity and compatibility of service.

The rate schedule for users is established through City Code: **§ 237-3.2, § 237-3.3, § 237-3.4, § 237-3.5, § 237-3.6, § 237-3.7, § 237-3.8.**

C. Sewer Service

The use charge shall be applied separately to each individual user having a separate water meter which measures water contributed to or discharged into the sanitary sewerage system and shall be determined by the water meter reading for water furnished by the Water Department of the City or by privately owned water supply which may contribute to or discharge into the sanitary sewerage system. In the case of an unmetered water supply, the quantity of water used and discharged into the sanitary sewerage system shall be determined to the satisfaction of the Council and at the expense of the owner of the unmetered water supply. If the quantity of unmetered water discharged into the sanitary sewerage system is estimated by the Council to be ordinarily in excess of the amount permitted to be used under the minimum charge as applied to said user, the Council may require such water supply to be metered at the expense of the owner or user.

The rate schedule for users is established through City Code: **§ 325-8.1, § 325-8.2, § 325-8.3.**

1. *Fees and Charges*

Description:	Fee:	Last Revised:	Established Thru:
<u>Tap Fees for Sewer Connections</u>			
Connect Fee – Customer required to provide materials and make tap under City supervision	\$250.00 per connection	10/4/05	Res. No. 20-05
Septic Hauler License	\$5.00/K gal (\$15 min)	8/1/89	Ord. No. 33-89

Septage Dump Fee	\$25.00/3,000 gallons	11/21/23	Res. No. 2023-21
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D. Water Service

A tariff of monthly water rates will be charged for each meter installed in the water system of the City. The Water/Wastewater Director or his duly authorized agent may make a determination to forego the meter charge on irrigation systems when the meter is winterized and shut-off, if it is in the best interest of the City to do so. The rate schedule for users is established through City Code: **§ 390-1.26.**

1. Fees and Charges

Description: Fees	Last Revised: 5/16/23	Established Thru: Ord. No. 2023-6	
<u>Tap Fees for Water Connections</u>			
Temporary Connect Fee	\$120.00 (non-refundable)		
Up to 2" connection	City will provide materials and make taps. Fees based on the cost of materials and labor supplied by the City.		
> 2" connection	Customer will provide materials and make taps under City supervision. Fees based on materials and labor supplied by the City.		
<u>Unmetered Fire Service Lines</u>			
Connect Fee	\$100.00		
Up to 2" connection	City will provide materials and make taps. Fees based on the cost of materials and labor supplied by the City.		
> 2" connection	Customer will provide materials and make taps under City supervision.		
Description: Fees	Last Revised: 4/4/95	Established Thru: Ord. No. 22-95	
Well Permit Application	\$100.00		
Temporary Well Permit	\$ 50.00	5/4/93	Ord. No. 15-93
Well-Driller Registration (annually)	\$ 25.00		