

## SEWARD MEMORIAL LIBRARY BOARD MEETING

Wednesday, August 2, 2023 8AM

Board Members Present: Juanita Hill, Jerrald Pfabe, and Nancy Lamberty

Absent: Bob Dahms and Stephanie Croston

Also: Rich Wergin, City Council and Becky Baker, Library Director

Notice of the meeting was given in advance by posting the notice of such meeting, with the agenda thereon, in the following places: City Hall, Seward Municipal Building, and the Seward Memorial Library. Notice of this meeting was simultaneously given to all members of the Library Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

### 1. CALL TO ORDER & RECOGNITION OF OPEN MEETINGS ACT AVAILABILITY

The meeting was called to order at 8:00 a.m. by Chairman Hill, who highlighted the availability of the Open Meetings Act.

### 2. LIBRARIAN'S REPORT

Programs: Summer programs went well until the very end. There was some confusion about the time of day the reading programs ended despite being advertised in multiple ways, and unfortunately some patrons were upset. We've apologized and offered alternative prizes, along with promising the confusion will not be repeated next year. We will have hard program numbers for you at the next meeting since the summer finale was just yesterday.

Fall programs to date include: discussion of the ASRT title on August 17 at 6:30, a program on dementia on August 20, ten weeks of Thursday night line dancing beginning August 24, Diversity talk by John Harris on September 17 at 3:00 (note time change), partnering with the Seward County League of Women Voters on a program with our legislators on September 24, author Craig Johnson on October 8, a panel of Nebraska authors featuring Alex Kava, Tosca Lee, and Lydia Kang on October 22, Jerry Pfabe on Seward County during WWII on November 12, and a potential program featuring a panel of volleyball players yet this month.

Children's programs for all ages begin the week of August 28 and run for ten weeks. Toddler Time and Story Time will take place on Tuesday and Wednesday mornings and after school programs will meet Tuesdays, Wednesdays and Thursdays when school is in session.

This month's book group activities include Reader's Choice discussing *The Midnight Library* by Matt Haig on August 14, Midday Mysteries reading *The Lions of Fifth Avenue* by Fiona Davis for August 15, and Random Reads talking about *Bettyville* by George Hodgman on August 28. R&R continues to discuss current books read and will meet on August 10.

Operations: Storm Damage: The shingled roof will be replaced starting August 10 as part of the larger city project. Apparently the roofers may be involved with the gutter repair, but this is yet to be determined.

Seward Library Foundation: The remodeling project is almost complete; only a few punch list items remain, and they are scheduled to be finished soon.

Personnel: Amanda Gauthier has left the library to teach at Concordia's new high school academy. Nichole Koprince has been hired in her place, but we are still looking for a part-time clerk to take Ainsley's place – her last day is August 11 and to date we have no qualified applicants.

2023-24 Budget: The estimate for the remainder of this year is due Friday, then the budgets will work their way through the established process with the City Administrator taking over many of the Treasurer's duties this year.

20<sup>th</sup> Anniversary: Staff has chosen Sunday, September 10 as the official day for celebrating 20 years in our building. Thanks to a One by One grant from 4imprint, custom printed tote bags will be handed out to attendees. Cake will be served and staff is developing other ideas for the day. Suggestions are welcome!

New Patron Procedure: Staff requests permission for a one month trial of how new patrons are given access to the library's collection, using different features on the existing software, before requesting a policy change next meeting. Board members present agreed to this.

#### Statistics:

	Last month	Two months prior	Last year
Circulation	8,617	8,995	8,727
Overdrive (SML patrons)	1,930	1,830	1,754
Overdrive (ILL to others)	1,667	1,582	1,581
Collection	54,543	54,438	57,402
Attendance	5,374	5,665	5,239
Computer Use	138	110	128
Wireless Use	6,093	6,134	8,126
Window	216	203	248

### 3. ANNUAL POLICY REVIEW – Personnel, Facilities, Intellectual Freedom

After review, no changes were made to the Personnel or Intellectual Freedom Policies. After review of the Facilities Policy, Lamberty moved to update changes due to the recent remodel project by removing references to the technology lab, replacing Genealogy Room with Heritage Room, changing references to numbers of meeting and study rooms to be more generic, and removing the sentence about the meeting room surveys as they are no longer used. Pfabe seconded the motion. Voting aye: Lamberty, Pfabe, and Hill. Voting nay: None. Absent and not voting: Dahms and Croston.

### 4. CONSENT ITEMS

Lamberty moved to approve the consent items. Pfabe seconded the motion. Voting aye: Pfabe, Lamberty, and Hill. Voting nay: None. Absent and not voting: Dahms and Croston.

Meeting adjourned at 8:29 a.m.

Respectfully submitted,

Jerry Pfabe, Secretary Pro Tem