

The regular meeting of the Seward Civic Center Commission of the City of Seward, Nebraska was held on Monday, September 11, 2023 at 5:00p.m. at the Civic Center, 616 Bradford Street, Seward. Present: Rick Endicott, Betty Jean Kolterman, Mark Suhr, Jan Matzke, and Sandy Wright. Also in attendance: Erin Wiseman, Megan Kahler. Absent: Mark Kolterman, Pat Sanley.

Notice of the meeting was given in advance thereof by posting in the following places: City Hall, Civic Center and Seward Memorial Library. Availability of the agenda was communicated in advance notice of this meeting. All proceedings, hereafter, shown were taken while the convened meeting was open to the attendance of the public inspection.

President Rick Endicott called the meeting to order, mentioning that a copy of the Open Meetings Act is posted in Room Three (south wall) for public inspection.

1. MANAGER'S REPORT

Erin reported that there had been a sprinkler leak on the west side of the building, but that repair has been made. An employee has left a position open to be filled. Erin is working on a replacement.

2. LANGWORTHY TRUST REPORT

Ken was absent from the meeting. No report at this time.

3. RULES AND REGULATIONS FOR CIVIC CENTER

President Endicott presented the possible exclusions from Civic Center. Erin had taken a look and was primarily responsible for the list for the board's review. Endicott concluded that the notes and lists should be tabled for the next meeting.

4. VOTING TO ADOPT GUIDELINES

Tabled for next month.

5. REPORT ON COURT SITUATION

There was a hearing date scheduled in August, which did not happen, waiting to hear when the next scheduled date is.

6. UPDATE RENOVATION

Our team board members M. Kolterman, Matzke and Endicott met with Building & Zoning Director - Tim Dworak and Matt Glawatz of Clarke Enerson to talk about the 3 Phases of our renovation project. Architects from Clarke Enerson will come on September 18, 2023, to walk the building again. Bids for the project will be going out in January. We will do our best to keep those bids local and fair.

7. OTHER NEW BUSINESS

Erin raised a question on billing regarding fire alarms, one from SUMMIT and one from CONTINENTAL SPRINKLER. We are due for an inspection of those and will check later in the year on that billing.

8. CONSENT ITEMS

Endicott asked for a motion to accept the consent items, Matzke made a motion to approve, and Suhr seconded, all voted in favor.

9. ADJOURNMENT

Endicott adjourned meeting at 5:05pm

The next meeting is scheduled for Nov. 13.

Respectfully Submitted
Sandy Wright