



Job Title: Water Safety Instructor Aide
Department: Public Works – Pub Properties
FLSA Status: Non-Exempt, Hourly, Seasonal
Revised Date: See Below

Accountability

Under the direction of the Public Properties Director, Assistant Recreation Director, Pool Manager, Assistant Pool Manager, Swim Program Coordinator and Water Safety Instructor respectively.

Job Summary

Responsible for introducing swimming and water safety skills to the lower levels of students and assisting Water Safety Instructors with upper-level skill instruction.

Essential Job Functions

Introduces swimming and water safety skills to swimming students and makes necessary corrections; attends required in-service training; reviews prepared lesson plans prior to lessons; obtains appropriate equipment from storage and returns when finished with; arrives punctually to scheduled shift times and maintains proper dress code at all times.

Additional Duties and Responsibilities

Assists with cleaning of facilities if necessary. Assists with emergency situations as needed.

Knowledge, Abilities and Skills

Good public relations; ability to demonstrate appropriate level of skills as designated by the American Red Cross depending on the level teaching; ability to swim at Skill Level 4; ability to instruct students of varied abilities.

Training and Experience


Current Water Safety Instructor Aide certificate. Additional certifications that would be beneficial include Lifeguard, CPR and First-Aide.

Note: *The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be constructed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. This job description may be changed or updated at any time without notice.*

Job Description Revision Approved:



City Administrator



Date