



**Job Title:** Pool Lifeguard  
**Department:** Public Works – Pub Properties  
**FLSA Status:** Non-Exempt, Hourly, Seasonal  
**Revised Date:** See Below

**Accountability**

Under the direction of the Public Properties Director, Assistant Recreation Director, Pool Manager and Assistant Pool Manager respectively.

**Job Summary**

Responsible for ensuring the safety of facility patrons and responding to emergency situations through constant surveillance of their activities.

**Essential Job Functions**

Enforces all facility policies, rules and regulations; recognizes and responds effectively to emergency situations; inspects facilities on a daily schedule and reports unsafe conditions and equipment to supervisor; completes required records and reports; arrives punctually to scheduled shift times and maintains proper dress code at all times.

**Additional Duties and Responsibilities**

Attends required in-services training; assists with routine maintenance and cleaning operations of the pool facility, including but not limited to—toilets, shower walls, sweeping the deck, picking up garbage and vacuuming the pool; completes additional duties as directed by Pool Manager or Assistant Pool Manager.

**Knowledge, Abilities and Skills**

Thorough knowledge and application of lifeguarding surveillance, rotation and rescue techniques and zones specific to the facility. Good oral and written communication skills; ability to deal courteously and effectively with the public, especially in situations that require swift action; good organizational and record keeping knowledge and abilities. Good skills in all phases of swimming and aquatic safety; thorough knowledge and ability to perform life-saving techniques and first aid treatment. Accurate vision (corrected or non-corrected); ability to sit or stand for extended periods of time; ability to lift up to 50 lbs. and ability to carry, push or pull a variety of tools, equipment and materials used in maintenance and preparation of the pool; ability to climb, balance, stoop, kneel and work in a crouched position; ability to properly position self at station and have equipment ready. Ability to work during weekdays, evenings, weekends and holidays.

**Training Requirements**

Current certification in American Red Cross Lifeguarding or equivalent; American Red Cross Standard First Aid; American Red Cross CPR or American Heart Association CPR.

**Special Requirements**

Skills Screening: 500 yd. continuous swim, front crawl, breaststroke; tread water - 1 minute with brick, 2 minutes hands in armpits; rescue active victim using rescue tube, 15 yd. approach, 20 yd. Tow; shallow dive into deep water, 25 yd. approach stroke (goal is 18 sec.); recover brick off the bottom of pool; rescue suspected spinal injury (face down), turn properly maintaining contact, swim to shallow end; board victim, every third rescue, groups of 2-4.

**Note:** The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be constructed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. This job description may be changed or updated at any time without notice.

Job Description Revision Approved:

  
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City Administrator

  
\_\_\_\_\_  
Date