

SEWARD MEMORIAL LIBRARY BOARD MEETING

Wednesday, June 7, 2023 8AM

Board Members Present: Juanita Hill, Jerrald Pfabe, and Bob Dahms

Absent: Nancy Lamberty and Stephanie Croston

Also: Rich Wergin, City Council and Becky Baker, Library Director

Notice of the meeting was given in advance by posting the notice of such meeting, with the agenda thereon, in the following places: City Hall, Seward Municipal Building, and the Seward Memorial Library. Notice of this meeting was simultaneously given to all members of the Library Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

1. CALL TO ORDER & RECOGNITION OF OPEN MEETINGS ACT AVAILABILITY

The meeting was called to order at 8:00 a.m. by Chairman Hill, who highlighted the availability of the Open Meetings Act.

2. LIBRARIAN'S REPORT

Programs:

Summer programs seem to be going well so far. Estimated attendance at the kickoff party was 275. The only glitch was that the food truck had a flat tire and didn't make it, so a lot of families went home around the lunch hour. The magician was a great hit and the first Toddler Time and Story Time were as well. This week we are looking forward to great attendance at the Big Trucks program Thursday. So far Seward adults are reading more than York!

On Tuesday, May 30 national best-selling author William Kent Krueger addressed 117 folks and he did a fantastic job! So many compliments were received by attendees who came from Lincoln, York, David City, Omaha, and Papillion, as well as Seward County communities. It was a great kickoff of our 20th anniversary celebration!

Fall programs to date include: ten weeks of Thursday night line dancing, partnering with the Seward County League of Women Voters on a program with our legislators on September 24, author Craig Johnson on October 8, Jerry Pfabe on Seward County during WWII – date to be determined, and potential programs featuring Alex Kava and other Nebraska authors in October, the Arthur Clarke Diversity Lecture speaker for the fall, and a volleyball players panel possibly in August.

This month's book group activities include Reader's Choice discussing *In a Sunburned Country* by Bill Bryson on June 12, Midday Mysteries reading *Busting Bad Guys* by Mark Langan for June 20, and Random Reads talking about *The Persian Pickle Club* by Sandra Dallas on June 19 (a week early due to vacation conflict). R&R continues to discuss current books read and will meet on June 8.

Operations:

Storm Damage: All interior repairs are now completed. The gutter replacement is still delayed due to trouble finding the material to complete it. The shingled roof will be replaced this spring as part of the larger city project and an RFP was given to the Council for approval last night. We have requested that the insurance company actually have a person inspect the flat roof section of our building as leaks have happened with the downpours we've experienced as of late.

Seward Library Foundation: The remodeling is mostly done though we are waiting on the electrical work to be finished (a different floor box for the Heritage Room had to be ordered). The remodeling project received \$5,000 from the Seward Foundation as well as \$2,758.75 from Seward County Gives (the matched amount was \$533.66).

Collection: Weeding is taking place now with a special look at the non-fiction sections of the collection. Working on the Heritage Room items is part of this. The library has initiated a contract with a magazine jobber that will take a lot of the workload off of staff. Evaluation of this change will take place regularly as we move forward.

Personnel: We have hired Heidi van der Heijden as a Library Clerk. Applications will be kept on file for the Clerk opening we will have later this summer when Ainsley Hotovy leaves for college.

2023-24 Budget: This year's process is being affected by the resignation of the City Treasurer, but seems to be moving forward as planned. The security camera system at the library reached its end of life so can no longer be updated; it is not too late to include a request for funding for this in the budget but currently only the recording works on the cameras, not the live stream views.

July 2023 Board Meeting: Due to staff conflicts, consensus of the Board was to not meet in July.

Statistics:

	Last month	Two months prior	Last year
Circulation	7,292	6,267	7,668
Overdrive (SML patrons)	1,717	1,687	1,550
Overdrive (ILL to others)	1,562	1,780	1,559
Collection	56,866	56,485	58,749
Attendance	5,388	4,233	4,142
Computer Use	111	111	61
Wireless Use	6,551	6,342	6,488
Window	237	232	231

3. ANNUAL POLICY REVIEW – Collection Development Policy and Public Internet and Computer Acceptable Use Policy

The Board reviewed the Collection Development Policy including staff recommendations to clarify specialty collections and they also highlighted two grammatical corrections. Pfabe moved to approve the policy updates as discussed. Dahms seconded the motion. Voting aye: Pfabe, Dahms, and Hill. Voting nay: None. Absent and not voting: Lamberty and Croston. The Board next reviewed the Internet Policy and staff suggestions to remove references to 3D printing and the computer lab. The Board also proposed three grammatical corrections. Pfabe moved to approve the policy updates as discussed. Dahms seconded the motion. Voting aye: Pfabe, Dahms, and Hill. Voting nay: None. Absent and not voting: Lamberty and Croston.

4. CONSENT ITEMS

Pfabe moved to approve the consent items. Dahms seconded the motion. Voting aye: Pfabe, Dahms, and Hill. Voting nay: None. Absent and not voting: Lamberty and Croston.

Meeting adjourned at 8:18 a.m.

Respectfully submitted,

Jerry Pfabe, Secretary Pro Tem