



**Job Title:** Summer Seasonal Laborer  
**Department:** Various  
**FLSA Status:** Non-Exempt, Hourly, Seasonal  
**Revised Date:** 3/17/20 (Council Approval)

### **Accountability**

Under the direction of the Public Properties Director, Street Superintendent, Water/Wastewater Director.

### **Job Summary**

Assists in a variety of unskilled and semiskilled manual labor required for the seasonal daily care and maintenance of parks, cemeteries, athletic fields, swimming pool, streets, recycling center, parking lots, and facility and grounds at City Hall, golf course, fire station, library, senior center, water and wastewater, and other city-owned properties.

### **Essential Job Functions**

Assists in daily care and maintenance of public grounds and turf (mowing, raking, trimming, seeding, fertilizing, pest and weed control, removing litter, edging walkways); installs, repairs, and maintains irrigation systems; maintains flower beds and garden areas (planting, watering, weeding, fertilizing, pruning); trims and removes trees, shrubbery and branches; removes grass, leaves and debris from walks, stairs, drives, trails, pathways, streets; maintains and cares for grave markers and stones; assists visitors with locating grave sites; maintains playground equipment (installing, demolition, inspecting, repairing, painting); maintains and prepares athletic fields (dragging, chalking); maintains buildings, facilities and playground equipment (painting, minor repairs, routine upkeep, cleaning park buildings and restrooms, furniture removal or moving); maintains vehicles and equipment (inspecting, routine upkeep, minor repairs); operates, inspects, and maintains vehicles (trucks, pickups, utility vehicles) and various types of equipment (hand tools, power mowers, weed trimmers, edgers, weed and paint sprayers, rototillers, Sand-pro, small tractor with attachments); regular and reliable attendance; other duties as assigned.

### **Knowledge, Abilities and Skills**

Works in adverse weather conditions; lifts 50 lbs.; lifts and empties trash containers operates trucks and light equipment; operates a 10 lb. weed trimmer for extended periods of time; carries, pushes and pulls a variety of tools, equipment and materials; stands, walks, climbs, balances, stoops, kneels, reaches, bends, and works in a crouched position for extended periods of time; available to work evenings/weekends as needed; rotates on-call duty with members of department; oral and written communication skills to effectively communicate on a daily basis with the public, coworkers and other departments.

### **Education and Experience**

Prefer some experience as a laborer or maintenance worker of grounds, buildings or other facilities.

### **Special Requirements**

Must be 18 years of age or older and possess a valid driver's license.

**Note:** *The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be constructed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. This job description may be changed or updated at any time without notice.*