



Job Title: Street Foreman
Department: Street
FLSA Status: Non-Exempt, Hourly, Full Time
Revised Date: See Below

Accountability

Under the direction of the Street Superintendent.

Job Summary

Serves as work site lead for the Street Department and performs a variety of semiskilled, and skilled manual labor in the construction, maintenance and repair of streets, storm sewers, dike, public properties and other City-owned facilities and grounds, including operation of vehicles and equipment needed to complete the assignment.

Essential Job Functions

Immediately supervises and assists in the maintenance, repair and construction of streets, curbs, sidewalks, and storm sewer lines and inlets; performs specialized concrete work; utilizes advanced mechanical skills in maintaining and operating equipment; operates vehicles and trucks up to 2 1/2 tons; operates big/small tractor up to a 4-wheel front end loader; operates motor grader, truck with snowplow or loader in the removal of snow from streets; installs street signs and snow fences; operates truck with salt and gravel spreader; operates a motor grader in the maintenance of gravel streets; assists in vector control; cuts down, removes trees and stumps from right-of-ways and other City properties; repairs, tars and gravels streets; grades and rocks alleys with motor grader; paints street markings; welds material; checks, maintains and repairs dike and operates emergency flood pump station; mows City right-of-ways and private lots; sweeps streets; operates saw, router, tar kettle and ULV mosquito sprayer; observes streets, sidewalks, and storm sewer structures for maintenance needs; completes written operating and time reports; assists with employee evaluation.

Additional Duties and Responsibilities

Completes and issues permits for sidewalks, curb cuts, paving cuts and general excavation; performs office work as needed, including completion and maintenance of City and State reports; in absence of Street Superintendent performs his/her duties; assists in the maintenance and operation of the City Recycling Center and City burn site.

Knowledge, Abilities and Skills

Ability to plan, schedule, instruct and supervise work of others as a lead person; ability to read and interpret grade stakes; ability to operate a computer; ability to work under adverse weather conditions; ability to lift minimum of 50 lbs. of concrete or other materials; carries, pushes and pulls a variety of tools, equipment and materials; stands, walks, climbs, balances, stoops, kneels, reaches, bends, and works in a crouched position for extended periods of time; ability to climb up onto and down from equipment; knowledge of construction and maintenance of public grounds and facilities; knowledge of the materials, equipment, tools and techniques of maintenance and construction; knowledge of mechanical devices used; ability to operate light to heavy equipment; knowledge of operation and maintenance of trucks, light to heavy equipment and hand tools; ability to follow written and/oral directions; knowledge of hazards of the work and safety precautions to be taken; ability to work evenings/weekends as needed; ability to work irregular hours up to 18-hour shifts when completing snow removal or other jobs; good oral and written communication skills to effectively communicate on a daily basis with the public, coworkers and other departments; ability to operate two-way radio; capability to utilize City-owned computer for logging hours of work as well as leave requests.

Education and Experience

Graduation from high school or equivalent and four (4) years' prior experience in skilled repair, maintenance, construction, or similar work of streets, storm sewers, sidewalks and other related structures. Four (4) years of experience as Street Maintenance Worker III or equivalent, plus two (2) years of supervisory experience; one (1) year of experience with various computer programs and functions is desirable; or any equivalent combination of experience and training deemed sufficient to successfully perform job duties.

Special Requirements

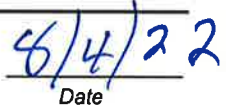
Possession of a valid Class B Commercial Driver's License and a valid EPA pesticide applicator license in category (09) Public Health.

Note: The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be constructed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. This job description may be changed or updated at any time without notice.

Job Description Revision Approved:



City Administrator



Date