



**Job Title:** Electric Line Crew Chief  
**Department:** Electric  
**FLSA Status:** Non-Exempt, Hourly, Full Time  
**Revised Date:** 4/2/19 (Council Approval)

### **Accountability**

Under the direction of the Electric Superintendent.

### **Job Summary**

Directly supervises the work of employees in the operation, construction, installation, maintenance and repair of the overhead and underground electric distribution and transmission systems, equipment and facilities; performs duties of Electric Superintendent when absent.

### **Essential Job Functions**

Assists the Electric Superintendent in the planning, construction, and maintenance of electric distribution and transmission systems; supervises Journeyman Lineman, Lineman, and seasonal positions; observes, monitors, and ensures all employees are adhering to safety rules and regulations, including proper use of gear, clothing, and tools; constructs, maintains and repairs 120 to 34,500 volt electrical distribution and transmission lines and related overhead and underground work, including stringing wire, setting poles, hanging and installing transformers, lightning arrestors, cutouts, cross arms, and insulators; installs and maintains meters; installs load control equipment; installs, maintains, monitors and operates substation equipment; performs service locates; installs and maintains street lights; trims trees; assists in gathering mapping and GIS data; drives vehicles and operates all equipment, including medium to heavy equipment related to electric utility service work; operates tools standard to utility industry; interprets and performs work from construction prints; completes on-call assignments including emergency outages and repairs, out-of-service conditions, customer reconnects and substation monitoring; follows safety rules and regulations.

### **Additional Duties and Responsibilities**

Inspects job site projects; analyzes and initiates corrective action on outages and troubleshoots service related problems; oversees substations maintenance and repairs; orders material and tracks inventory; monitors load control system; monitors and maintains SCADA system; programs electric meters; assists in training Journeyman, Lineman and seasonal employees; maintains knowledge of various computer programs/updates; performs equipment and vehicle maintenance; reads meters; prepares reports; assists other departments when requested; other duties as assigned.

### **Knowledge, Abilities and Skills**

Knowledge of approved methods, materials, and tools used in electric line work; knowledge of the principles of electric theory which apply to electric distribution and transmission systems and the hazards of live line work and safety of the procedures to be used; ability to climb with hooks and belt and perform hot line work 120/240, 2400/4160 and 7200/12470 volts; knowledge and ability to render first aid including artificial respiration; ability to understand and follow oral or written instructions and operate a two-way radio; ability to work in trenches; ability to work at heights; ability to be available after hours and weekends for on-call assignments and to address trouble calls; ability to withstand adverse weather conditions; ability to climb, crawl, run, bend, stoop, twist, reach, lift up to 75 lbs., sit and stand for long periods of time; have hand, eye, and body coordination to operate light to heavy machinery, tools, equipment and vehicles; work with exposure to noise; ability to transverse rough terrain on foot.

### **Education and Experience**

High school diploma or equivalent; completion of apprenticeship program obtaining Journeyman license or certificate with 5 years practical work experience in the field of modern electrical transmission and distribution systems; possession of a valid driver's license and possession of or ability to obtain a Class B Commercial Driver's License within six months of hire date; ability to obtain Nebraska Public Power District Switchman Certification within one year of hire date; live within 30 minute response time to electric department facility.

**Note:** *The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be constructed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. This job description may be changed or updated at any time without notice.*