

SEWARD MEMORIAL LIBRARY BOARD MEETING

Wednesday, February 1, 2023 8AM

Board Members Present: Juanita Hill, Jerrald Pfabe, and Bob Dahms

Absent: Stephanie Croston and Nancy Lamberty

Also: Becky Baker, Library Director

Notice of the meeting was given in advance by posting the notice of such meeting, with the agenda thereon, in the following places: City Hall, Seward Municipal Building, and the Seward Memorial Library. Notice of this meeting was simultaneously given to all members of the Library Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

1. CALL TO ORDER & RECOGNITION OF OPEN MEETINGS ACT AVAILABILITY

The meeting was called to order at 8:00 a.m. by Chairman Hill, who highlighted the availability of the Open Meetings Act.

2. LIBRARIAN'S REPORT

Programs:

Children's programs began last week and are going well. Several Concordia University students are also helping with the after school programs this spring.

Staff has lined up two Humanities Nebraska speakers this year. Marci Broyhill will present on February 19 at 1:00 with the topic of Nebraska's Outlaw Train, Highway 12. Jeff Barnes is coming March 26 and his program title is "Marking Nebraska." The Diversity Lecture series speaker is Sharon Ishii-Jordan and she will be here on April 23, which is the first day of National Library Week. The line dancing program which began on January 29 had 13 in attendance.

This month's book group activities include Reader's Choice discussing The Red Tent by Anita Diamant on February 13 (the January title was The Glass Castle by Jeannette Walls), Midday Mysteries reading Love in a Nutshell by Janet Evanovich for February 21, and Random Reads talking about The Dewey Decimal System of Love by Josephine Carr on February 27. R&R continues to discuss current books read and will meet on February 9.

Operations:

Storm Damage: The drywall in the tower has been repaired and painting is all that remains to complete that repair. The drywall damage during window replacement is schedule to take place in a few weeks. The work on the holiday lights around the building still needs to be done (some bulb replacement and rehangng of some of the strings). One other exterior light fixture replacement and replacing 68 feet of gutter and downspout still needs to be done. The shingled roof will be replaced this spring as part of the larger city project.

Seward Library Foundation: At their annual meeting the SLF Board voted to proceed with the remodeling work when ready. Promotion of naming opportunities will take place, as will addressing local civic and other groups, more in-house promotion of exact plans, etc.

Staff: Jaelyn Adler has resigned as a Library Clerk so we advertised for that vacancy. After that Megan Boggs resigned as a Library Substitute and Cindy Voehl requested fewer hours. Staff requested and received permission to hire three employees from the 15 applications that came in for Jaelyn's position. Interviews were held yesterday and hopefully decisions will be made this week.

Periodicals: After reviewing the use of previous year's issues of magazine titles, staff is considering keeping only one full year of all titles, eliminating the need to keep any out in the non-fiction stacks area. They would all be kept in the reading room. This would allow some of the non-fiction shelving to move downstairs for fiction, giving staff more floor space on the main level for tables/carrels for laptop use. Staff will discuss this in greater detail at their next staff meeting and Board opinions are welcomed at this time regarding this suggestion.

Statistics:

	This month	Last month	Last year
Circulation		5,804	6,435
Overdrive (SML patrons)		1,479	1,732
Overdrive (ILL to others)		2,093	1,849
Collection		59,086	59,269
Attendance		3,535	3,958
Computer Use		74	83
Wireless Use		7,004	7,788
Window		395	316

No current statistics were available due to this meeting being held on the first of the month.

3. 2021-22 ANNUAL REPORT – Final Review

After review, consensus was to proceed with this version for the official annual report.

4. ANNUAL POLICY REVIEW – General, Circulation, and Patron Responsibility

After review, no changes were suggested by staff or made by the Board.

5. CONSENT ITEMS

Pfabe moved to approve the consent items. Dahms seconded the motion. Voting aye: Pfabe, Dahms, and Hill. Voting nay: None. Absent and not voting: Lamberty and Croston.

Meeting adjourned at 8:15 a.m.
Respectfully submitted,
Jerry Pfabe, Secretary Pro Tem