

SEWARD MEMORIAL LIBRARY BOARD MEETING

Wednesday, December 7, 2022 8AM

Board Members Present: Juanita Hill, Stephanie Croston, Jerrald Pfabe, and Nancy Lamberty

Absent: Bob Dahms

Also: Becky Baker, Library Director

Notice of the meeting was given in advance by posting the notice of such meeting, with the agenda thereon, in the following places: City Hall, Seward Municipal Building, and the Seward Memorial Library. Notice of this meeting was simultaneously given to all members of the Library Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

1. CALL TO ORDER & RECOGNITION OF OPEN MEETINGS ACT AVAILABILITY

The meeting was called to order at 8:02 a.m. by Chairman Hill, who highlighted the availability of the Open Meetings Act.

2. LIBRARIAN'S REPORT

Programs:

Only 14 children attended the Friends of Seward Library December 3 event, writing their letters to Santa. To date the holiday walk around the square has gone well. The final drawing for this will take place on Dec. 19. Jerry Pfabe will present "Christmas in Seward's Past: From 1900 to Recent Years" on December 11. A family holiday escape room will begin on December 19 and runs through January 6; registration for the escape room is taking place now.

The spring schedule includes three after school program days (T-W-Th) instead of four, based on the fall semester. Story time and pre-three programs will keep the same schedule.

This month's book group activities include Reader's Choice discussing The Christmas Box by Richard Paul Evans on December 12, Midday Mysteries reading The Christmas Wedding by James Patterson for December 20, and Random Reads talking about Last Christmas in Paris by Hazel Gaynor on December 29 (rescheduled from Dec. 26 as the library is closed on the 26th). R&R continues to discuss current books read and will meet on December 7 (rescheduled from December 8 due to a staff conflict).

Operations:

Storm Damage: The window replacement began Dec. 5 and will take longer than estimated as the original windows were more securely installed than what was assumed. After the tower windows are replaced the remaining repair work in that room can be finished.

Seward Library Foundation: "The Story Continues" fundraiser has not generated a lot of funding yet, though end of year giving may provide greater results. The Seward Library Foundation meets in January and will continue their discussion of this project.

Parking Lot Request: Two City Hall employees are expectant mothers. A request was made by their supervisor, on their behalf, to allow them to park in the library parking lot all day during times of bad weather this winter. My understanding is that it was for only when snowy or icy conditions exist, not for every day this winter. After discussion, consensus was that this should not be an issue.

Statistics:

	This month	Last month	Last year
Circulation	6,377	6,469	6,380
Overdrive (SML patrons)	1,631	1,641	1,390
Overdrive (ILL to others)	1,400	1,467	1,441
Collection	58,838	58,323	58,518
Attendance	3,993	4,216	3,814
Computer Use	83	95	98
Wireless Use	7,118	7,471	7,776
Window	542	273	259

3. 2023 CALENDAR – including an in-service staff training day request and a Read Aloud Nebraska workshop day

Baker presented a calendar showing the City holidays, the days the library is closed as part of the normal schedule, and a few extra days not covered by the first two scenarios: January 6, 2023 partial day closed for staff training, April 9 for Easter, September 3 for the Labor Day weekend, November 3 for the RAN workshop, November 11 for the actual Veteran's Day holiday, and December 24 for Christmas Eve. Pfabe moved to approve the 2023 calendar as presented. Lamberty seconded the motion. Voting aye: Pfabe, Lamberty, Croston and Hill. Voting Nay: None. Absent and not voting: Dahms.

4. CONSENT ITEMS

Pfabe moved to approve the consent items. Lamberty seconded the motion. Voting aye: Pfabe, Lamberty, Croston and Hill. Voting nay: None. Absent and not voting: Dahms.

Meeting adjourned at 8:15 a.m.
Respectfully submitted,
Stephanie Croston, Secretary