

SEWARD MEMORIAL LIBRARY BOARD MEETING

Wednesday, September 7, 2022 8AM

Board Members Present: Juanita Hill, Jerrald Pfabe, and Bob Dahms

Absent: Nancy Lamberty and Stephanie Croston

Also: Becky Baker, Library Director, and Niki Wortman, Assistant Library Director

Notice of the meeting was given in advance by posting the notice of such meeting, with the agenda thereon, in the following places: City Hall, Seward Municipal Building, and the Seward Memorial Library. Notice of this meeting was simultaneously given to all members of the Library Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

1. CALL TO ORDER & RECOGNITION OF OPEN MEETINGS ACT AVAILABILITY

The meeting was called to order at 8:00 a.m. by Chairman Hill, who highlighted the availability of the Open Meetings Act.

2. LIBRARIAN'S REPORT

Programs: Summer program summary:

<u>Event</u>	<u>Date</u>	<u># Sessions</u>	<u>Attendance</u>				
Wildlife Encounters	6/14/2022	1	126	Summer Reading		Registered	Completed
Keith West	6/23/2022	1	183		Kids	200	199
String Beans	6/30/2022	1	265		Teens	59	41
Percy Jackson	7/14/2022	1	12		Adults	135	114
Stuffed Animal Sleepover	7/21/2022	1	27				
Pokémon Party	7/28/2022	1	72	Adult Pizza Party	8/16/2022	1	53
Escape Rooms	July	51	269	Teen Pizza Party	8/17/2022	1	12
Kids Summer Movies	June & July	8	104				
Pool Party	7/31/2022	1	37				

Fall programs scheduled include a talk by Jerry Pfabe titled *Lutherans, Loyalty, and Language: Seward County During World War I, 1917-18* on September 18, Vickie Schaepler will be the Arthur Clarke Diversity Lecture Series speaker on October 16 and her talk is titled *Saving a Legacy: Japanese and Japanese Americans in Nebraska*, and Jerry will also do a Christmas in Seward County talk on December 11. Children's programs began August 29 and will run through October. Registration is still taking place for these.

This month's book group activities include Reader's Choice discussing *Calico Joe* by John Grisham on September 12, Midday Mysteries reading *That Night* by Chevy Stevens for September 20, and Random Reads talking about *Middlesex* by Jeffrey Eugenides on September 26. R&R continues to discuss current books read and will meet on September 8.

Operations:

S(h)elf Improvement Project: While not perfect, this project is finished. The new shelves were assembled a bit differently from the originals, but the color is closer and they will be fine.

Budget: The City Council budget hearing was last night. Final figures should be available soon but initial Council meetings did not generate Library specific questions.

Staff: Jaelyn Adler has taken the 8 hour per week Library Clerk position. The library is now currently at full-staff status. A practicum student is shadowing workers here for 40 hours this fall.

Storm Damage: The tower room has re-opened with no seating done yet. The carpet was replaced though not the same design. The Pella window rep will be coming later this morning to review the next steps.

Statistics:

	This month	Last month	Last year
Circulation	7,687	8,727	6,952
Overdrive (SML patrons)	1,684	1,754	1,524
Overdrive (ILL to others)	1,741	1,581	1,666
Collection	57,652	57,402	57,726
Attendance	4,319	5,239	3,112
Computer Use	128	128	132
Wireless Use	8,406	8,126	7,090
Window	265	248	306

3. PATRON RESPONSIBILITY POLICY

Board members reviewed the Unattended Patron Policy section of the Patron Responsibility Policy in regard to the play room in the children's area. After discussion, Pfabe moved to approve policy changes so the play room guidelines more strongly emphasized quiet play. Dahms seconded the motion. Voting aye: Pfabe, Dahms and Hill. Voting nay: None. Absent and not voting: Lamberty and Croston.

4. CIRCULATION POLICY

Board members reviewed the Circulation Policy. After discussion, Pfabe moved to approve policy changes in the Overdue Materials and Lost/Damaged Materials sections clarifying overdue stages as well as stricter lost or damaged item repercussions. Dahms seconded the motion. Voting aye: Pfabe, Dahms and Hill. Voting nay: None. Absent and not voting: Lamberty and Croston.

5. CONSENT ITEMS

Pfabe moved to approve the consent items. Dahms seconded the motion. Voting aye: Pfabe, Dahms and Hill. Voting nay: None. Absent and not voting: Lamberty and Croston.

Meeting adjourned at 8:28 a.m.
Respectfully submitted,
Jerrald Pfabe, Secretary pro tem