

## SEWARD MEMORIAL LIBRARY BOARD MEETING

Wednesday, August 3, 2022 8AM

Board Members Present: Juanita Hill, Nancy Lamberty, Jerrald Pfabe, Bob Dahms and Stephanie Croston

Absent: None

Also: Becky Baker, Library Director

Notice of the meeting was given in advance by posting the notice of such meeting, with the agenda thereon, in the following places: City Hall, Seward Municipal Building, and the Seward Memorial Library. Notice of this meeting was simultaneously given to all members of the Library Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

### **1. CALL TO ORDER & RECOGNITION OF OPEN MEETINGS ACT AVAILABILITY**

The meeting was called to order at 8:00 a.m. by Chairman Hill, who highlighted the availability of the Open Meetings Act.

### **2. LIBRARIAN'S REPORT**

#### Programs:

Summer 2022 is now complete, except for the celebratory pizza parties for the teen and adult reading groups, both of who surpassed goals for the summer. The teen pizza party is scheduled for August 11 so it can take place before school begins. We are looking at August 16 or 17 for the adult pizza party; staff is still checking for conflicts but will get it scheduled soon.

In July we had 12 for the Percy Jackson party, 27 for the Stuffed Animal Sleepover, and 72 for the Pokémon party. We had a total of 39 for the four Friday movies. The pool party finale only had 37 attendees which was disappointing to staff.

After the pizza parties are held, total numbers for the entire summer will be compiled and shared with you, hopefully at the September board meeting.

Fall programs scheduled to date include a talk by Jerry Pfabe titled Lutherans, Loyalty, and Language: Seward County During World War I, 1917-18 on September 18, Vickie Schaepler will be the Arthur Clarke Diversity Lecture Series speaker on October 16, and Jerry will also do a Christmas in Seward County talk in December. Children's programs begin August 29 and run for 10 weeks. Registration is happening now for these.

This month's book group activities include Reader's Choice discussing The One-Hundred-Year-Old Man Who Climbed Out of the Window and Disappeared by Jonas Jonasson on August 8, Midday Mysteries reading Mistress of the Art of Death by Ariana Franklin for August 16, and Random Reads talking about The Lacuna by Barbara Kingsolver on August 22. R&R continues to discuss current books read and will meet on August 11.

#### Operations:

S(h)elf Improvement Project: Wood samples with the supposed correct stain were supposed to be here last Friday but staff has not seen them yet. The color needs to be approved before the woodworking company will complete the project. It is just continuing to stretch out but hopefully will be done soon!

Staff: A new staff member joins the library team tomorrow. Sherri Payne has been hired as a Library Assistant I/Community Outreach. She will be a backup for home deliveries and eventually will take on some of the cataloging duties and potentially help with the newsletter. An offer for an eight hour a week Clerk position was made as well, but no response has been received as of today.

Storm Damage: The tower room was cleaned by Paul Davis Restoration and the carpet should be replaced tomorrow. The upholstered window seats were removed and taken to Lincoln by Paul Davis so the fabric could be replaced. We will open the room up after carpeting is done as we don't have a timeline for the seating. The City is still waiting for the list of coverage from their insurance company before other repairs can be undertaken. They indicate it will be available by the end of this week. Hopefully that is correct so window and other repairs can be scheduled.

#### Statistics:

	This month	Last month	Last year
Circulation	8,727	9,550	8,913
Overdrive (SML patrons)	1,754	1,626	1,469
Overdrive (ILL to others)	1,581	1,561	1,783
Collection	57,402	57,240	57,395
Attendance	5,239	5,958	4,182
Computer Use	128	101	106
Wireless Use	8,126	8,319	7,777
Window	248	250	285

### **3. ANNUAL REVIEW OF PHYSICAL FACILITIES POLICY**

Board members reviewed the Physical Facilities Policy, especially in regard to the play room in the children's area. After discussion no changes to this policy were warranted. The play room guidelines may be added to the Patron Code of Conduct at next month's meeting.

### **4. ANNUAL REVIEW OF PERSONNEL POLICY AND INTELLECTUAL FREEDOM POLICY**

Board members discussed both policies and had no changes.

### **5. CONSENT ITEMS**

Pfabe moved to approve the consent items. Lamberty seconded the motion. Voting aye: Lamberty, Pfabe, Croston, Dahms and Hill. Voting nay: None. Absent and not voting: None.

Meeting adjourned at 8:22 a.m.

Respectfully submitted,

Stephanie Croston, Secretary