

SEWARD MEMORIAL LIBRARY BOARD MEETING

Wednesday, April 6, 2022 8AM

Board Members Present: Juanita Hill, Jerrald Pfabe, Nancy Lamberty and Stephanie Croston

Absent: Bob Dahms

Also: Jessica Kolterman, Councilperson and Becky Baker, Library Director

Notice of the meeting was given in advance by posting the notice of such meeting, with the agenda thereon, in the following places: City Hall, Seward Municipal Building, and the Seward Memorial Library. Notice of this meeting was simultaneously given to all members of the Library Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

1. CALL TO ORDER & RECOGNITION OF OPEN MEETINGS ACT AVAILABILITY

The meeting was called to order at 8:00 a.m. by Chairman Juanita Hill, who highlighted the availability of the Open Meetings Act.

2. LIBRARIAN'S REPORT

Programs:

Children's programs ended last week. A Preschool finale party took place yesterday with 44 in attendance.

The Scrabble tournament did not have enough registrations to take place.

Colette Yellow Robe was the spring speaker for the Arthur Clarke Diversity Lecture Series. She presented on Sunday, March 27 to about 40 attendees.

Croston now present.

National Library Week is taking place now. Book Review Bingo will be held on April 7 at 6:30 p.m. and the York College drama students will present April 9 at 9:30 a.m. On Sunday, April 10 a webinar featuring the son of a Holocaust survivor will be presented. Daily drawings for prizes, a baby picture exhibit and more are also taking place this week.

May programs include: May the Fourth (Be With You) Star Wars party, Marie Kondo webinar on May 5, and the Summer Reading Kickoff street party on May 21.

This month's book group activities include Reader's Choice discussing The Nightingale by Kristin Hannah on April 11, Midday Mysteries reading Safer by Sean Doolittle for April 19, and Random Reads discussing The Dive from Clausen's Pier by Ann Packer on April 25. R&R continues to discuss current books read and will meet on April 14.

Summer planning is going well; the June/July list of events will be shared with you next month.

Operations:

Staffing: Carol Thurber retired at the end of March. Since two Clerks were recently hired, no new hiring at this time is needed.

S(h)elf Improvement Project: Staff still plans on being closed to the public, except for the drive-up window, May 9 – May 14. Hopefully all work in the children's area can be completed in that time frame.

Library Spaces: Staff members recently met with an architect to continue the discussion of future space use in the library. This discussion is ongoing but will hopefully result in a list of possibilities before the next fiscal year.

Building: The drywall repair is in process. The smoke detector that is going bad is still an issue. A quote to replace all or part of them has been received and will be discussed at the April Seward Library Foundation meeting before decisions are made.

Statistics:

	This month	Last month	Last year
Circulation	7,285	6,516	6,155
Overdrive (SML patrons)	0	1,506	1,544
Overdrive (ILL to others)	0	1,698	2,110
Collection	58,883	58,957	57,414
Attendance	4,412	3,800	2,580
Computer Use	96	103	85
Wireless Use	7,883	6,863	8,004
Window	262	316	472

3. 2022-2023 BUDGET – Review of process, suggestions to include

Baker reported that detailed information about this year's process will be distributed next week, but that the format of joint discussions between the department heads, City Administrator, and City Treasurer will again be used. This works extremely well, based on the past several years. If Board members have budget items to suggest, they are encouraged to contact Library Director Baker or other library staff.

4. CONSENT ITEMS

Pfabe moved to approve the consent items. Lamberty seconded the motion. Voting aye: Pfabe, Lamberty, Croston and Hill. Voting nay: None. Absent and not voting: Dahms.

Meeting adjourned at 8:17 a.m.

Respectfully submitted,

Stephanie Croston, Secretary