

July 12, 2021

The regular meeting of the Seward Civic Center Commission of the City of Seward, Nebraska was held on Monday, July 12, 2021 at 5:00 p.m. in the AV Room at the Civic Center, 616 Bradford Street. Present: Jean Kolterman, Rick Endicott, Suzanne Gligorevic, Jan Matzke, Mark Suhr. Absent: John Owens, Langworthy Trust Administrator Ken Morgan. Others in attendance: Civic Center Manager Erin Wiseman, SCCDP CEO Jonathan Jank, Seward City Administrator Greg Butcher, Seward City Council Member Sid Kamprath, SCCDP Executive Committee Members Ellen Beck, Kellen Meyer, Dave Kumm, Roger Reamer, and Patrick Kelly. Seward City Council Member Jon Singleton, SCCDP Team Member Harrison Helmer.

Notice of the meeting was given in advance thereof by posting in the following places. City Hall, Civic Center, and Seward Public Library. Availability of the agenda was communicated in the advance notice of this meeting. All proceedings, hereafter shown were taken while the convened meeting was open to the attendance of the public.

The Chairman announced that a copy of the Agenda for this meeting is posted at the Civic Center, Seward Memorial Library and City Hall. A copy of the Open Meetings Act is posted in Room Three (south wall) for public inspection.

1. MANAGER'S REPORT

Sprinkler system issues including leaks in main. Merle's is reviewing and will advise on cost of repairs. 4th of July went well, no issues reported. Attendance is steady and rooms are being used. Erin will begin to track utilization and bring to next meeting.

2. LANGWORTHY TRUST REPORT

Current equity balance is \$943,188.80 with June expenses totaling \$15386.22 and an insurance repair claim received in June for the amount of \$6617.75. Total owed to the City is \$8768.47 for June. There was also a \$5000 insurance claim received for the month of July.

3. REPORT FROM CHAIRMAN KOLTERMAN

Kolterman reported that the women's club cleaned both fireplace rooms and identified many items that could be sold as unclaimed items. "White Elephant" sale on the 4th of July and raised \$70. The proceeds will be given as a donation to St. Jude's per Jean Kolterman.

4. NEW MICROWAVE – Discussion/Action

Notified that we need a new microwave. \$150 donation from GFWC will be used to cover cost of microwave.

Motion to approve by Matzke, 2nd by Endicott.

Aye: Kolterman, Gligorevic, Endicott, Matzke, Suhr

Nay: None

Absent: Owens. Motion carried.

5. REPORT FROM COMMITTEE ON BUDGET IDEAS/TIME SCHEDULE FOR UPDATING ORIGINAL BUILDING FOR CIVIC CENTER – Discussion

Matzke suggested we start with bathrooms. Gligorevic suggested developing a comprehensive plan of what needs to be updated based on room utilization and public need. Erin has been in touch to get a quote from Cornerstone Interior Design. Committee members will review at the next meeting and determine a plan to proceed.

6. WATER BOTTLE/FOUNTAIN – Discussion/Action

Civic Center Manager Erin will pursue estimates on cost to replace drinking fountains and bottle fillers and present info at the next Civic Center Commission meeting. One of the fountains is currently broken.

7. CONSENT ITEMS (Considered routine and will be enacted by one motion unless separate discussion is requested.)

- a. Minutes (May 10, 2021)
- b. Claims
- c. Financial Report

Motion to approve by Matzke, 2nd by Suhr.

Aye: Kolterman, Gligorevic, Endicott, Matzke, Suhr

Nay: None

Absent: Owens. Motion carried.

8. DISCUSSION WITH SCCDP AND CIVIC CENTER COMMISSIONERS

Request from SCCDP Executive Committee to create for formal joint committee comprised of members from the Civic Center Commission, SCCDP, and a City Council liaison that would define the term of occupancy for SCCDP, define the relationship between the Civic Center Manager and SCCDP, and spell out the responsibilities for each regarding building responsibility. SCCDP requests to be part of the committee that discusses long-term facility layout and plans.

Discussion ensued around the legal definition of the space that the SCCDP can occupy, or whether the current organization is allowed to occupy the building. City Administrator Butcher will report back to the Civic Center Commission after talking with Ken Morgan and Seward City Attorney Kelly Hoffschneider on next steps.

Motion by Matzke, 2nd by Endicott to pursue a decision by the courts for a final decision on SCCDP tenancy based on the language in the Langworthy trust.

Aye: Kolterman, Endicott, Matzke, Suhr

Nay: Gligorevic

Absent: Owens. Motion carried.

9. Adjourn - The meeting was adjourned at 6:20 PM.

The next regular meeting is scheduled for Monday, September 13, 2021.

Suzanne Gligorevic, Secretary