

June 7, 2021

A meeting of the Seward Cemetery Board was held June 7, 2021 at 4:30 p.m. at the Seward Civic Center, 616 Bradford Street, Seward, Nebraska. Present were board members, Rick Endicott, Pat Payne, Claudia Horton, Roger Glawatz, Jeff Volzke. Others in attendance were Bob Core, Public Properties Director and City representative Kent Chewlewski.

Notice and agenda were posted in the following places: City Hall, County Courthouse, Seward Public Library and Seward Civic Center. All proceedings thereafter shown were taken at the meeting.

1. ELECTION OF OFFICERS – Discuss/Action

Claudia Horton volunteered to assume SECRETARIAL duties. Greg Zabka was nominated to be the next PRESIDENT.

Motion by Glawatz and seconded by Payne the Board voted to accept these members as the new officers.

AYE: Endicott, Payne, Horton, Glawatz, Volzke

NAY: None.

ABSENT: Zabka.

2. DISCUSS CEMETERY SOFTWARE

a. Perpetual Fund

Kent Chewlewski reviewed the capabilities of the new proposed software to the Board. Many of the features would eliminate a number of hours spent by City personnel to manually accomplish these tasks at present. Additionally, it was reported \$150,000 is available in the Perpetual Fund after the sale of lots.

Motion by Horton and seconded by Volzke the Board voted to utilize \$25,000 toward the purchase of this software with City Council approval.

AYE: Endicott, Payne, Horton, Glawatz, Volzke

NAY: None.

ABSENT: Zabka

3. UPDATE REPORT-Kent Chewlewski

New grass has been planted. Board members reported numerous community compliments on the wonderful appearance of the cemetery over the Memorial Day holiday.

4. FOUNDATION FOR ROWS 1 AND 2 OF VET'S SECTION-Discuss/Action

After discussion the Board suggested those rows be removed and 2 new rows be repoured.

Motion by Glawatz and seconded by Horton the Board voted to seek budget approval for same.

AYE: Endicott, Payne, Horton, Glawatz, Volzke.

NAY: None.

ABSENT: Zabka

5. DISCUSS CAR TRAFFIC ON 4<sup>th</sup> STREET

Tabled until a car count can be utilized. See March 1, 2021 meeting minutes.

6. DISCUSS ROCK FOR ROAD

Rock is scheduled to be put into the budget later this year.

## 7. CONSENT ITEMS

October 20, 2020 Meeting Minutes:

Motion by Payne and seconded by Horton the Board voted to approve the meeting minutes.

AYE: Endicott, Payne, Horton, Glawatz, Volzke.

NAY: None.

ABSENT: Zabka

December 7, 2020 Meeting Minutes

Motion by Payne and seconded by Horton the Board voted to approve the meeting minutes.

AYE: Endicott, Payne, Horton, Glawatz, Volzke

NAY: None.

ABSENT: Zabka

March 1, 2021 Meeting Minutes

One correction as follows: Item 5 should be corrected to the "north gate on Waverly Road" is old and narrow, not the "north gate on 4<sup>th</sup> street" is old and narrow.

Motion by Volzke and seconded by Horton the Board voted to approve the meeting minutes after corrections.

AYE: Endicott, Payne, Horton, Glawatz, Volzke.

NAY: None.

ABSENT: Zabka

## 8. SCHEDULE NEXT MEETING

The next meeting of the Cemetery Board will be September 6, 2021 at 4:30 p.m. at the Cemetery office.

Motion by Glawatz and seconded by Horton the meeting was adjourned at 5.39 p.m.

AYE: Endicott, Payne, Horton, Glawatz, Volzke.

NAY: None.

ABSENT: Zabka

Pat Payne  
Secretary